

**Venue:** 3<sup>rd</sup> Floor Board Room, Administrative Building

**Chairperson:** Prof Sandeep Sancheti - President, MUJ

**Members present:**

Prof Vasudha Kamat, VC, SNDT Women's University, Mumbai

Prof K Garg, Dean FoE

Prof Naresh Kumar Garg, Dean FoD

Prof B K Sharma, Dean FoS

Prof Mridul Srivastava, Dean FoA&L

Prof D C Agarwal, Director SET

Prof Raghuvir Singh, Director TSB

Prof V S Kulhar, Head SBS

Prof P N Sharma, Dept of Civil Engineering

Prof Ram Adhar Dubey, HoD Mechanical Engineering

Prof S K Jhajharia, HoD E&E Engineering

Prof Madhura Yadav, HoD Architecture

**Ex Officio Secretary:** Prof Vandana Suhag- Registrar, MUJ

**Permanent Invitee:** Dr Dasari Nagaraju, CoE I/C

**Other Invitees:**

Prof Ajay Kumar, Prof In-charge Academics, HoD Mechatronics & Automobile Engineering,

Dr Richa Arora, Director Admissions & HoD English

Prof V N Tiwari, HoD EC Engineering

Prof R Bhatnagar, HoD CS Engineering

Prof D P Sharma, HoD IT

Prof Keshawjee Sharma, HoD Civil

Dr Lalita Ledwani, HoD Chemistry

Dr Shalini Jain, HoD Mathematics

Dr R K Rawat, HoD BJMC

Dr Sonia Munjal, HoD TSB

Mr Amit Dutta, HoD Hotel Management

Dr Teena Shivnani, HoD Business & Commerce



Dr Nidhi Singhal, Head T&P

Dr Tanmoy Chakraborty, Assistant Registrar (Academics)

Dr Pooja Sharma, Coordinator Ph D programme

Dr K K Gaur, Dept of Economics

The President welcomed all members to the meeting. After confirming the quorum, the agenda was taken up for discussion.

#### **8AC (A) Confirmation of the Minutes of the Seventh Meeting held on December 12, 2014**

As there were no comments, the Minutes of the 7<sup>th</sup> Academic Council meeting were confirmed.

#### **8AC (B) Report about Actions taken on the Minutes of Seventh Meeting**

The report about the actions taken on the decisions of 7<sup>th</sup> AC meeting was confirmed except point at Sr No 9 regarding the proposal of the scheme and syllabi of "Integrated B Tech & MBA Programme". The Council suggested that the same be placed before the 9<sup>th</sup> Academic Council for discussion.

#### **8AC (C) Reporting and Ratification Items**

##### **1. Change in the Composition of the Academic Council**

The change in composition of the AC with inclusion of Prof (Dr) Mridul Srivastava - Dean FoA&L, Prof (Dr) Raghuvir Singh - Director TSB, Prof (Dr) Vandana Suhag - Registrar and Prof Madhura Yadav - HoD Architecture, was noted and ratified.

The Council also thanked the outgoing members: Prof Akhilesh Kumar- Dean, Faculty of Management, Prof V I George-CoE & Director, SEEC and Prof A K Choudhary - Registrar, for their contributions.

##### **2. Revised Remuneration Rates for External Members for Evaluation and Conduct of Viva- Voce and the Fee Chargeable for Course Re –registration, Summer Term and Make-up Examinations**

The Council noted and ratified the same.



### **3. Academic Calendar for Odd Semester (Academic Session 2014-15)**

The Academic Calendar of Odd Semester for all courses (Academic session 2014-15) except MBA course was noted and ratified by the members.

### **4. Closure of Some of the PG Programmes - BoM Decision**

The decision made by BoM, pertaining to closure of undersubscribed PG courses (with less than 50% of the intake) for the admissions in Academic session 2014-15, was noted and ratified by the Council.

### **5. Minutes of 7<sup>th</sup> University Research Committee Meeting**

Minutes of 7<sup>th</sup> University Research Committee meeting were placed before the Council. The Council noted the same.

### **6. Five year BA LLB (H) Programme**

The Council noted the BoM approval to start a five year integrated BA LLB (H) programme from the academic year 2014-15.

### **7. International Programmes**

Initiatives taken under IAESTE (International Association for Exchange of Students for Technical Experience) and Summer University Programme placed before the Council were noted.

### **8. Discontinuation of Issue of Hall Tickets of End Semester Examination**

The Council ratified the decision to discontinue the issue of hall tickets to the students during End Term Examination (ETE). A list of defaulter students (with outstanding dues or short attendance) will be notified by the CoE, to the concerned departments to debar these students from appearing in the End Term Examination.

### **9. Grades Applicable in Summer Semester / Make-up Examinations**

The University's decision of awarding grade lower than the grade actually obtained by a student appearing as repeater in summer semester / make up examination for the concerned subject (except for a minimum qualifying grade of E, for which the grade will not be lowered) was placed before the AC. The Council ratified the same.

#### **10. MUJ Degrees and Transcripts Formats & Fee**

The Council noted and approved the fee, formats of transcripts. However, the Council authorized the President to finalize the degree format after incorporating various securities features.

#### **11. Reporting of Progress on Draft Ordinance of the University**

The Department of Higher Education, Government of Rajasthan had raised some observations in respect to the draft ordinances of the University.

The modified version of the draft ordinance was placed before the Council. The same was noted by the Council.

#### **12. Academic Calendar of MBA I, II and III Trimester for the Batch 2013-15**

The Academic Calendar of MBA I, II and III Trimester for the Batch 2013-15 was ratified by the Council.

#### **13. Preponement of End Term Examination of MBA III Trimester for batch of 2013-15**

In order to provide sufficient duration to Summer Internship projects, the University's decision regarding preponement of the End Term Examination of MBA III Trimester for the batch of 2013-15, was ratified by the Council.

#### **8AC (D) Items for Discussion and Decision**

##### **ITEM (D-1) FACULTY OF ENGINEERING**

##### **1.1 Revision of Scheme and Syllabus of B Tech (Mechanical Engineering)**

The Council approved the revised scheme and syllabus of B Tech (Mechanical Engineering).

##### **1.2 Scheme and Syllabus of M Tech (Thermal Engineering)**

The proposed scheme and syllabus of M Tech (Thermal Engineering) was approved by the Council.

##### **1.3 Scheme & Syllabus of B Tech (Chemical Engineering)**

The Council approved the proposed scheme and syllabus of B Tech (Chemical Engineering).



#### **1.4 Change in the Title and Syllabus of Lab 'Advanced Energy System (EE 1731)'**

The proposal was approved by the Council.

#### **1.5 Revision of Syllabus of B Tech Mechatronics Engineering**

The revised syllabus of B Tech (Mechatronics Engineering) was approved by the Council.

#### **1.6 Revision of Syllabus of B Tech Automobile Engineering**

The revised syllabus of B Tech (Automobile Engineering) was approved by the Council.

#### **1.7 Revision of Scheme & Syllabi of B Tech (IT) & MCA**

The Council suggested corrections / modifications in the proposed scheme and syllabi of B Tech (IT) and MCA to meet Lecture Tutorial Practical Credit (LTPC) requirement for these programmes. The Council empowered the President to approve the same on recommendation of Dean FoE.

#### **1.8 Revision of B Tech CSE syllabus**

The Council suggested that the proposed revision in the syllabus for B Tech (CSE) be examined again by Dean FoE. The President was authorized to approve the same on recommendation of Dean FoE.

#### **1.9 Scheme & Syllabus of M Tech (AI)**

The Council suggested the proposed revision in the scheme and syllabus for M Tech (AI) be examined again by Dean FoE. The President was authorized to approve the same on recommendation of Dean FoE.

### **ITEM (D-2) FACULTY OF SCIENCE**

#### **2.1 Revision of Syllabus of B Tech Engineering Chemistry I / II Semester**

The proposed revised syllabus of B Tech Engineering Chemistry I / II Semester was approved by the Council.



## **2.2 Syllabi of Open Electives for Dept of Chemistry**

The proposed syllabi for Green Chemistry and Water Treatment & Safe Storage to be offered as open electives by the Department of Chemistry were approved by the Council.

## **2.3 Revision of Syllabus of B Tech Engineering Physics I / II Semester**

The revised syllabus of B Tech Engineering Physics I / II Semester was approved by the Council.

## **2.4 Revision of Syllabi of Engineering Mathematics I to IV**

The revised syllabi of B Tech Engineering Mathematics I to IV were approved by the Council.

### **ITEM (D-3) FACULTY OF MANAGEMENT**

#### **3.1 Proposal of Lateral Entry in BBA / B Com, II year**

In order to provide opportunity to the students of other universities to get enrolled in 2<sup>nd</sup> year of the programme, the proposal of lateral entry in BBA / B Com, II Year was approved by the Council.

#### **3.2 Revision of Scheme & Syllabi of BBA & B Com Programmes**

The Council approved the revised Scheme & Syllabi of BBA & B Com Programmes.

#### **3.3 Scheme and Syllabus for IV, V and VI Trimester for MBA (Batch 2013-15)**

The Council approved the Scheme & Syllabi of IV, V and VI Trimester for MBA (Batch 2013-15) as proposed.

#### **3.4 Academic Calendar for IV, V and VI Trimester for MBA (Batch 2013-15)**

The proposed Academic Calendar for IV, V and VI Trimester for MBA (Batch 2013-15) was approved by the Council.

#### **3.5 Revision of Scheme & Syllabus of MBA (Batch 2014-16)**

The revised Scheme & Syllabus of MBA (Batch 2014-16) was approved by the Council



### **3.6 Introduction of Executive MBA**

A two year MBA Programme for working executives, proposed by the BoS of TSB, was approved by the Council.

### **3.7 Entrance Test (TSB MAT) for MBA Admissions**

The Council advised the department to study guidelines regarding Entrance Test for any MBA Programme and place it before the next Academic Council meeting.

### **3.8 Revision of Scheme & Syllabus of BHM (Batch 2012-16)**

The revised Scheme & Syllabus of BHM (Batch 2012-16) proposed by the BoS, was approved by the Council.

### **3.9 Proposal of Exit Policy after III year of BHM Course with BSc Degree in Hotel Management from 2014-18 Batch**

The above proposal of the BoS of Hotel Management was approved by the Council.

## **ITEM (D-4) FACULTY OF ARTS & LAW**

### **4.1 Revision of Scheme of BJMC IV, V and VI Semesters**

The Council approved the revised Scheme of BJMC IV, V and VI Semesters.

### **4.2 Scheme and first year Syllabi of BA (Hons) in English, Economics, Psychology**

The Scheme and first year Syllabi of BA (Hons) English, Economics and Psychology were approved by the Council.

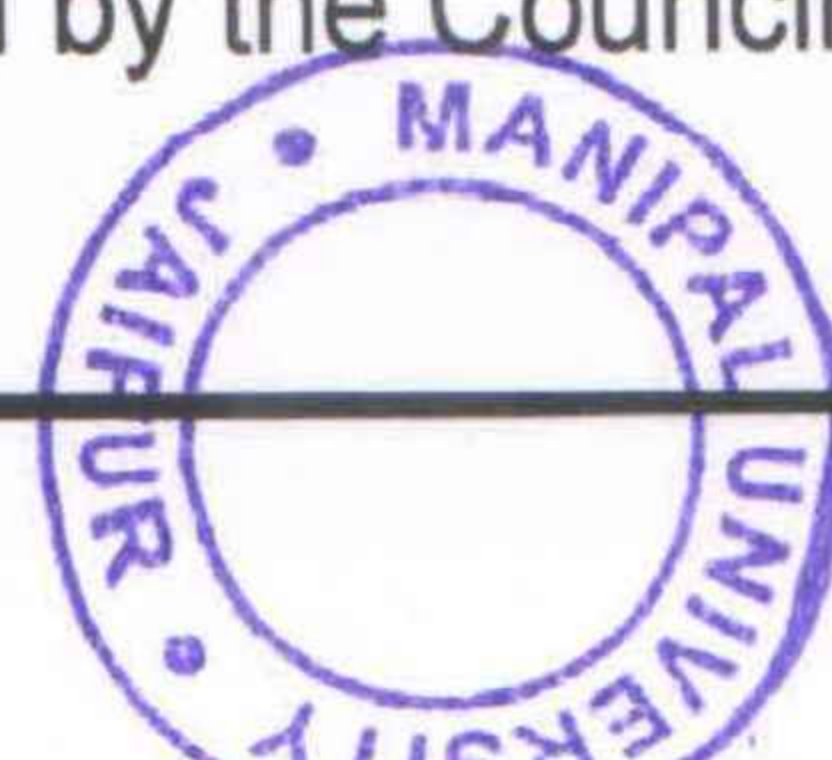
### **4.3 Scheme and Syllabus for 5 years Integrated BA LL.B (Hons) Programme**

The Council approved the Scheme for 5 years Integrated BA LL.B (Hons) Programme along with its first year Syllabus.

## **ITEM (D-5) FACULTY OF DESIGN**

### **Scheme & Syllabus of B Des (Fashion Design), B Des (Jewellery Design) & B FA (Applied Arts) Programmes**

The Scheme and Syllabi of all the three Design Programmes with a common foundation course in first year, as proposed by the BoS, was approved by the Council.



## **ITEM (D-6) COMMON POINTS**

### **6.1 Seat Matrix for Admissions for the Academic Year 2014-15**

The Council was informed about the approval of the Board to start a 5 years' integrated BA LLB (H) programme with an intake of 120. The proposal for increase of intake in some of B Tech programmes was also placed before the Council.

The Council noted the same and also approved the increase in intake of the courses as mentioned against each:

- |   |   |    |
|---|---|----|
| 1) B Tech Computer Science Engineering            | - | 30 |
| 2) B Tech Electronics & Communication Engineering | - | 30 |
| 3) B Tech Mechanical Engineering                  | - | 30 |

The Council also agreed to consider the increase of intake (60 students) in IT on need basis and authorized the President for the same if felt necessary.

### **6.2 Revision of Stipend for Ph D Scholars**

To promote the research activities, it was proposed that the number of Teaching Assistantships (TA) be increased for thirty full time Ph D Scholars, on basis of their merit as well as departmental requirements. It was approved that henceforth the financial assistantships of Rs 12000/- pm up to a period of three years or till the date of submission of thesis, whichever is earlier will be provided as per TA rules.

During this period of receiving the TA, the Scholars will assist the concerned department for at least 8 to 10 hours per week. The continuation of TA once granted, will only be extended for subsequent semesters based on satisfactory performance of the Scholars.

The same was approved by the Council.

## **8AC (E) ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR**

### **(E-1) Modifications in Calculation of End Semester Examination Results**

The Council approved the proposal of removing the criteria of scoring a minimum of 18 marks out of 50 for a pass grade in End Term Examination (ETE). However, a student has to appear in the ETE in order to get the credits of any course.



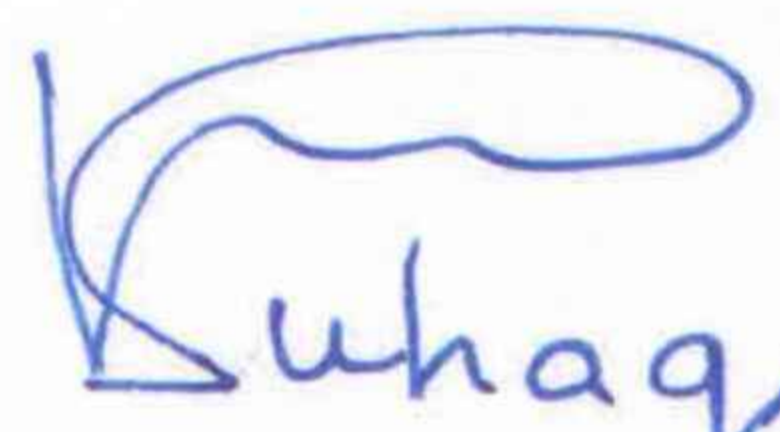


**(E-2) CIMA Certificate Courses**

The Council approved the proposal of offering of 1<sup>st</sup> level CIMA qualification courses (Certification in Business Accounting & Foundation level) to all students of University as audit courses. However, these courses will not be mandatory but will be purely on voluntary basis. This level contains five subjects i.e Management accounting, Financial Accounting, Business Economics, Business Mathematics and Corporate Governance & Ethics. CIMA will issue a certificate on successful qualifying the examination of all the subjects of 1<sup>st</sup> level. The examination fee will be directly paid to CIMA.

The meeting ended with a vote of thanks to the Chair.



  
Registrar, MUJ